



2021 Call for Nominations Board of Directors

USGBC Louisiana is now soliciting nominations for the Chapter Board of Directors. We are looking for candidates with a passion for green building and sustainable communities, and a desire to create a sustainable and resilient Louisiana. Regardless of whether you are new to the green movement or can bring years of industry experience to the organization, you should be committed to strengthening USGBC Louisiana's ability to move its mission forward and ensure its continued growth. We seek applicants from a diverse range of ages, professions, ethnicities, geographic locations, socioeconomic status, sexual orientations, and educational backgrounds.

This is an exciting and prestigious opportunity to help chart the future of a greener, more prosperous Louisiana. Please see the attached Board Member Fact Sheet that describes service expectations, which we invite candidates to carefully read and consider the information.

Nominations will be accepted to fill multiple board seats from members rolling off the board. The term of service is two years. There is a small financial commitment, as we strive to be a 100% giving board. The Executive Committee will process all applications and present a ballot to the current Board of Directors for election.

We hope you will consider this exciting opportunity to help shape the future of USGBC Louisiana and the green building industry in Louisiana. Please go to our website to learn more about current chapter initiatives and priorities - www.usgbclouisiana.org.

Please submit applications to the chapter via email to info@usgbclouisiana.org. You may complete an application for yourself or you may forward the application to another party; however, each person must complete their own application. Please feel free to contact me with any questions you may have. Nominations are due by close of business **Friday, December 11, 2020**.

Sincerely,

Dru Lamb
USGBC Louisiana, Board Chair
info@usgbclouisiana.org



Board of Directors Expectations

USGBC Louisiana bylaws identify the following general responsibilities: 1) to supervise, control and direct the affairs of the Chapter, its committees and activities; 2) to elect the Chapter Chairperson, Vice Chairpersons, Secretary and Treasurer and to hire staff; 3) to actively pursue the Chapter's objectives and supervise the disbursement of its funds; 4) to adopt a policy on conflicts of interest; and, 5) to take such actions as may be necessary to conduct the organization including but not limited to adopting rules and regulations for the conduct of its business as shall be deemed advisable, establishing policies from time to time, and delegating certain authority and responsibility to the Executive Committee if one exists.

In addition, the following expectations are to be considered in a candidate's decision to apply for board service. Board members are expected to:

- Interpret the chapter's work and values to the community and act as a spokesperson for USGBC Louisiana
- Be willing to travel to represent the chapter at USGBC and community events
- Maintain chapter membership
- Make a give/get contribution annually. *USGBC Louisiana's Board of Directors has a goal to help fund the chapter through a Give/Get contribution of \$1200. This can be any combination of personal donations and third-party donations/sponsorships with a suggested personal donation of \$200 over the course of the year. (This is a general board goal however we understand the climate the pandemic has put us in and we will work with any board member on expectations.)*
- Actively serve on a Board Committee
- Participate in fundraising activities
- Act in the best interests of USGBC Louisiana and to excuse themselves from discussions and votes when found with a conflict of interest
- Stay informed about what is going on in the chapter and to ask questions and request information; participate in decision making; and to be transparent in all interactions
- Ensure legal and ethical integrity and maintain accountability

Attendance at Board meetings and Chapter activities are essential and required. There are monthly board meetings which is a combination of in person meetings and conference calls including a strategic planning session. Board members are also expected to attend a minimum of four chapter activities during the year. Board members are elected for a two-year term.

USGBC Louisiana's Board of Directors are required to make a personal donation to the chapter and expected to solicit funding on the chapter's behalf. (A personal donation may be substituted by a third-party donation / sponsorship, per above.)

In turn, a board member can expect to:

- Receive monthly financial reports and updates on chapter activities
- Be informed about issues in the sustainability arena and be offered opportunities for professional development
- Have other board members respond in a straightforward fashion to questions that are necessary to carry out their fiscal, legal, and moral responsibilities to the chapter
- Work with all board members in good faith towards the achievement of USGBC Louisiana's objectives and moving the mission forward



Application for Board of Directors

Please answer the following questions in the space provided and return this completed form and a short 2-3 paragraph biography to Board Chair, Dru Lamb at info@usgbclouisiana.org in electronic format by Friday, December 4.

Please email with any questions.

Application materials will be made available to the current Board of Directors for evaluation and election if selected by the Executive Committee for the ballot. Feel free to add additional pages if necessary.

Thank you!

Name: _____

Title: _____

Organization: _____

Address: _____

Membership Category:

Chapter Member

National Member Company

Telephone: _____

Email: _____



1. In general, why do you want to serve on the Board of Directors?
2. Please provide a summary of your professional qualifications, knowledge and experience of most relevance to the Chapter. Also indicate the degree to which you have senior management and executive level experience. Please include specific skills you believe will benefit the chapter. You may attach a professional bio but be sure to address these specific requests for information
3. The Chapter is committed to making positive changes in the state's sustainability economy. What resources could you bring to bear to help further Chapter participation from high priority sectors including: real estate, energy/utility, finance/insurance, residential, corporate, and product manufacturing? You can also address other sectors you think require greater involvement in the Chapter.
4. What other areas do you believe are critical for the Chapter?
5. Have you read the Board of Directors Fact Sheet?
6. Are you able to attend monthly-scheduled board meetings in person or via conference calls?
7. Are you willing to participate in fundraising activities? Are you willing to make the give/get contribution to the chapter?
8. The Board's adheres to a standard conflict of interest policy. Board Members must be conscious of such conflicts and act with candor and care in dealing with such situations. Will you abide by the Chapter's conflict policy and can you do so without significantly affecting your Board responsibilities?